

Application Process

Follow this application process for the programs that are sponsored by the University of Utah, Department of Radiology, to include:

Molecular Imaging (Nuclear Medicine)
Magnetic Resonance Imaging (MRI)
Computerized Tomography (CT)
Fast Track Computerized Tomography
Mammography

Process:

- 1. Application.**
Complete the application and submit a minimum of 3 months before the start date of the program. Deadline is 2.5 months before start of program.
 - July Deadline – March 15th
 - January Deadline – October 15th
- 2. Biographical Essay.**
Write a brief autobiographical essay about yourself that includes:
 - Your educational and work related background
 - How you became interested in the program of study you are applying for.
 - Career Goals
- 3. Structured Reference Evaluations**
 - Provide three Structured Reference Evaluations from past instructors or employers. Please avoid personal friends or family members.
 - If you want to review the reference or turn it in with your application, do NOT sign the waiver on the back side of the form.
 - If you want to allow the person completing the reference privacy in doing so, then please SIGN the back of the form. A confidential reference is viewed as a more reliable one.
 - Please do NOT send general reference letters as they will not be utilized for selection.
- 4. Official Transcripts.**
Send ALL official college transcripts directly to:

University of Utah Health Care/Department of Radiology

Attention: Marlene Johnson/Education Director
30 North 1900 East #1A71
Salt Lake City UT 84132-2140

Do NOT send them to the University of Utah.

5. **Resume.**
Include a current resume.

6. **Application Fee.**
Include a \$25.00 non-refundable application fee payable to the University of Utah. If you are applying for more than one program, you only need to include one fee.

7. **Make and Application Packet.**
You can turn in all of your application materials with the exception of the transcripts at once or have them sent in as you go along. Either method is fine.

8. **Deadline.**
After the application deadline, you will be notified of your application status and if any documents are missing from your file.

9. **Personal Interview.**
All perspective students are **REQUIRED** to have a personal interview. You will be notified after the application deadline regarding your interview time. If you live out of state and want to arrange a convenient time for interview and travel, please call the Education Director at 801-585-6753 to arrange this.
 - Nuclear medicine program – any time after between January – April 1 is an acceptable time for an interview.
 - MRI, CT and Mammography applicants will be interviewed approximately 1 – 1.5 months before the start of the next session unless otherwise requested.

12. **Selection.**
A committee from each area will select the students for the next academic session. Selection will be based on the following considerations:
 - Overall GPA
 - Pre-requisite courses GPA
 - Scores on reference forms.
 - Interview scores.
 - Career goals.Selection is generally completed by April 15th for the nuclear medicine program. MRI, CT and Mammography students will be selected by May 1st for the July session and November 1st for the January session.

13. Non-Acceptance Procedure

Students that are not accepted into the any of the programs offered by the Department of Radiology will be notified by mail and informed if they were non-accepted due to:

- A. Space Availability**
- B. Competition**

A. Space Availability

Students that were not accepted due to space availability are students that were considered acceptable for admission but due to limited clinical placements could not be accommodated. They will be encouraged to apply for the next program session which is offered six months later for CT, MRI and Mammography and allowed to utilize the application documents that were originally submitted.

B. Competition

Students that were not accepted due to the competition of applicants are students who had a less favorable application score than the other applicants. Scores are affected by GPA, structured reference evaluations and/or interview scores. The student will be allowed to reapply to the program of their choice 12 months after the original application date. They will be required to submit new structured reference evaluations, updated biography, updated transcripts, if applicable, a new application fee and current resume. The original application materials will be retained in their file for consideration.

14. Reapplicants

Students that are not accepted during their second attempt will not be allowed to reapply at a later time.

14. Application Documents.

Application materials will be retained by the Department of Radiology for a period of one year when they will be destroyed. They will NOT be returned to the applicant upon request.

15. Advising

Students are encouraged to contact the Education Director, Marlene Johnson at any time during the application process to answer questions or be advised.

Students will need to refer to the application process of the College or University where the department of radiology has an Academic Partnership with for details for the following programs;

Radiography – www.slcc.edu

Sonography – www.slcc.edu and www.weberstate.edu

Vascular Sonography – www.oit.edu

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